



Thundersley Primary School
Hart Road, Thundersley, Benfleet, Essex SS7 3PT
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20th July 2020

Dear Parents and Carers,

Letter regarding Risk Assessment and details for the full opening of School in September 2020

This letter is to give you the details you will need to know when **all** children return to school in September. We have now completed our 25-page risk assessment and this will be on the school website, by the end of term, for you to view. Please remember that it is a 'live' document and as such may change.

Please find below a summary of the risk assessment that includes details of the most pertinent aspects that I think you will need in preparing for September. I will resend the letter before term starts, but you may want to keep hold of it for your reference.

Question	Details
What protective measures will be in place to keep children and staff safe?	<p>There are 9 protective measures which Public Health England have put in place with regards to schools:-</p> <ol style="list-style-type: none"> 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school. 2. Clean hands thoroughly, more often than usual. 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. 4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach. 5. Minimise contact between individuals and maintain social distancing wherever possible. 6. Where necessary, wear appropriate personal protective equipment (PPE). 7. Engage with the NHS Test and Trace process. 8. Manage confirmed cases of coronavirus (COVID-19) amongst the school community. 9. Contain any outbreak by following Local Health Protection Team advice. <p>If one measure is not possible, then the other measures become more important <i>Example - The Class Bubble is 'burst' through a child attending Breakfast Club then the other measures are more rigorously applied. This means that children in Breakfast Club must socially distance and hand hygiene in that group becomes even more important.</i></p>
Do I have to send my child to school in September?	Yes. Attendance will once again be compulsory and the normal procedures will be in place once more.
When does my child start back in September?	Years 2 – 6 will return on Thursday, 3rd September 2020 and Year 1 on Monday, 7 th September 2020. EYFS will begin their induction on 21 st September 2020.





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What do I do if my child is poorly?	<ul style="list-style-type: none">• Non-COVID related illnesses should follow the normal procedures.• We would ask if your child or anyone in the household is displaying any of the symptoms of COVID-19 (high temperature, new cough, loss/change of taste or smell) do not send your child to school. They will need to be tested (if they have the symptoms) and the results shared with school before they can return.• If your child displays symptoms of COVID-19 during the school day, they will leave their bubble, we will ask you to pick them up immediately and arrange a test.• As a school, we are committed to engage with the NHS Track and Trace system.• Please notify us if your child has any underlying health conditions of which we are not aware.																																								
Will my child still be encouraged to wash their hands?	<ul style="list-style-type: none">• Yes, regularly. As they enter the bubble in the morning, they will use hand sanitiser or be asked to wash their hands.• Throughout the day they will be encouraged to wash their hands regularly, especially before they eat their snack and before they eat their lunch. They will wash/sanitise before hometime.																																								
Will the enhanced cleaning schedule continue?	<ul style="list-style-type: none">• Yes. Our enhanced cleaning schedule will still be in place and bubble surfaces, toilets and all handles will be cleaned throughout the day as they have been.• A deep clean will be carried out at the end of every day, once the premises are clear.																																								
What happens at the beginning and end of the school day?	<p>One adult only from each family is to bring the children to school. There will be a staggered start to the school day as follows:-</p> <table><tr><th>Year Group Sept 2020</th><th>Drop Off Route</th><th>Drop Off Time</th><th>Exit Route</th><th>Exit Time</th></tr><tr><td>EYFS</td><td>Green Car Park Drive (Little Handprints Children's Centre)</td><td>0900</td><td>Green Car Park Drive</td><td>1515</td></tr><tr><td>1</td><td>Yellow Car Park Drive</td><td>0855</td><td>Yellow Car Park Drive</td><td>1505</td></tr><tr><td>2</td><td>Main Pedestrian Gate (Queue from the Rundels)</td><td>0850</td><td>Main Pedestrian Gate</td><td>1505</td></tr><tr><td>3</td><td>Main Pedestrian Gate (Queue from the Rundels)</td><td>0855</td><td>Main Pedestrian Gate</td><td>1520</td></tr><tr><td>4</td><td>Main Pedestrian Gate (Queue from Hart Road)</td><td>0845</td><td>Main Pedestrian Gate</td><td>1515</td></tr><tr><td>5</td><td>Main Pedestrian Gate (Queue from Hart Road)</td><td>0850</td><td>Main Pedestrian Gate</td><td>1520</td></tr><tr><td>6</td><td>Yellow Car Park Drive</td><td>0845</td><td>Yellow Car Park Drive</td><td>1515</td></tr></table> <ul style="list-style-type: none">• As you can imagine getting over 400 children into school as quickly as possible will be a challenge. Please be on time - not early or late. Your child needs to have everything ready to go straight through the gate when you reach it.• To avoid congestion, please leave the area outside the gates as soon as you have dropped off and picked up your children.• At the end of the day, children will stand in the playground with their teachers until they see their parents in the line. We ask that when you reach the front of the line, you say your child's name to the adult on duty.• If you have siblings and their entrance is through different gates, unless they are in EYFS, please queue with your youngest and send both in at the same time. If one sibling is in EYFS, then drop them off last. A member of staff will be on the gate.	Year Group Sept 2020	Drop Off Route	Drop Off Time	Exit Route	Exit Time	EYFS	Green Car Park Drive (Little Handprints Children's Centre)	0900	Green Car Park Drive	1515	1	Yellow Car Park Drive	0855	Yellow Car Park Drive	1505	2	Main Pedestrian Gate (Queue from the Rundels)	0850	Main Pedestrian Gate	1505	3	Main Pedestrian Gate (Queue from the Rundels)	0855	Main Pedestrian Gate	1520	4	Main Pedestrian Gate (Queue from Hart Road)	0845	Main Pedestrian Gate	1515	5	Main Pedestrian Gate (Queue from Hart Road)	0850	Main Pedestrian Gate	1520	6	Yellow Car Park Drive	0845	Yellow Car Park Drive	1515
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What will classrooms look like?	<ul style="list-style-type: none"> All desks will be forward facing in rows (except EYFS) and staff will maintain a safe distance from each other and the children in school. To avoid movement around the room and limit sharing, children will have a named pack of their own equipment that will stay at their table. They will not need to bring any equipment to school.
Will there be assemblies or whole-school events?	<ul style="list-style-type: none"> No, not for the time being as large group gatherings are still prohibited and Class Bubbles are to be kept apart. Staff will use Google Meet to deliver assemblies across the school, as these are a critical part of the curriculum.
What will my child need to bring with them each day?	<ul style="list-style-type: none"> A wipeable, named lunchbox with an additional snack inside for breaktime. A wipeable named waterbottle. A small named hand sanitiser if you wish. We will, of course, supply this in school but if you wish your child to have their own to keep on their desk, that is fine. Their reading book. Each teacher will let you know on what days children will change their books. A system of book quarantine will be in place.
What will my child wear?	<ul style="list-style-type: none"> Full school uniform. Trainers or sturdy school shoes so that children can go on the field during breaktimes, even when the weather is wet. We would ask that children come to school dressed in their PE kit on PE days. This is to save changing in school and bags in cloakrooms.
How do I contact a member of staff?	<ul style="list-style-type: none"> As before, parents and carers will not be able to enter the school building for any reason, unless you have a pre-arranged appointment or there is an emergency. If you need to contact the class teacher, please telephone the school office.
Will Breakfast and Treetops Clubs run? What about other clubs?	<ul style="list-style-type: none"> Breakfast and Treetops Clubs will be running in September and children will need to social distance from children who are not in their Bubble. Depending on numbers, we may use both halls for these clubs. Other After School Clubs will not run initially, but as clubs are such an important part of our curriculum, we will continue to review this situation.
Does my child have to have a packed lunch or will a hot meal be available?	<ul style="list-style-type: none"> In September, our Kitchen Staff will resume cooking hot meals so that your child has the option of bringing in a packed lunch or having a school meal. You have been sent the new menu and it is on the website. Children will book their meal on the day as normal.
How will the classes be kept apart at breaktimes and lunchtimes?	<ul style="list-style-type: none"> There will be staggered breaktimes and lunchtimes with separate sections of the playground for each class. In the dinner hall, staggered sittings and allocated tables will ensure that classes do not mix.

Our main priority, as always, is the safety of the children, staff and parents at home. We will review our risk assessment and the systems in place at regular intervals and will ask you for your constructive feedback throughout. If you have any questions or queries about the content, please do not hesitate to contact me.

Yours sincerely,

Miss E. Dawson
Headteacher

